

**Indiana Office of Technology  
Student Enrollment Form  
IT Technical Training**

DATE \_\_\_\_\_  
(Office Use)

<u><b>STUDENT INFORMATION</b></u>	
NAME	
AGENCY/DEPT	
BUSINESS ADDR	
PHONE & FAX #	/
EMAIL ADDRESS	

<u><b>AGENCY CONTACT INFORMATION</b></u>	
NAME	
AGENCY/DEPT	
BUSINESS ADDR	
PHONE & FAX #	/
EMAIL ADDRESS	
APPROVAL DATE	
I.D.BILLING # (FUND CENTER#) /	

<u><b>APPROVING MANAGER/SUPERVISOR INFORMATION</b></u>	
NAME/Signature	PHONE & FAX # /
EMAIL ADDRESS	APPROVAL DATE

Course #	Course Title	Days	EXECUTRAIN		KNOWLEDGE SERVICES		PERPETUAL TECHNOLOGIES		SIGNAL LEARNING	
	<b>NOTE: If you don't see the class you need on this form, call 232-5897 for assistance.</b>		<a href="#">Click here for Course Schedules</a>		<a href="#">Click here for Course Schedules</a>		<a href="#">Click here for Course Schedules</a>		<a href="#">Click here for Course Schedules</a>	
			1st Choice Date	2nd Choice Date	1st Choice Date	2nd Choice Date	1st Choice Date	2nd Choice Date	1st Choice Date	2nd Choice Date
	<b>MICROSOFT TECHNICAL TRAINING</b>									
	<b>Network Operating Systems</b>									
2261	Support Users & Troubleshoot MS Windows Desktop OS	3	\$825						\$765	
2262	Support Users & Troubleshoot MS Windows Desktop OS Platform	2	\$550						\$510	
2272	Implement & Support Windows XP	5	\$1,375						\$1,275	
2273	Manage & Maintain Win Server 2003 Environment	5	\$1,375						\$1,275	
2274	Managing a Server 2003 Environment	5	\$1,375						\$1,275	
2275	Maintaining a Server 2003 Environment	3	\$825						\$765	
2276	Implement Server 2003 Network: Network Hosts	2	\$550						\$510	
2277	Implement, Manage & Maintain Server 2003 Netwk: Network Serv	5	\$1,375						\$1,275	
2278	Plan and maintain a Server 2003 Network Infrastructure	5	\$1,375						\$1,275	
2279	Plan, Implement, Maintain Server 2003 Active Directory Infrastructure	5	\$1,375						\$1,275	
2281	Design .NET Directory Services Infrastructure	3	\$825						\$765	
2282	Design Server 2003 Active Directory & Network Infrastructure	5	\$1,375							
2285	Install, Config & Admin Windows XP Professional	2	\$550						\$510	
2295	Implementing and Supporting IIS 5.0	3	\$825							
2297	Plan, Implement, Maintain Win Server 2003 Env on Win 2000	5	\$1,375						\$1,275	
2400	Implementing and Managing Exchange Server 2003	5	\$1,375							
2500	Intro to XML and MS .NET Platform	2	\$550						\$510	
2810	Fundamentals of Network Security	4	\$1,100							
2823	Implement and Admin Security in Server 2003 Network	5	\$1,375						\$1,275	
2824	Implement Internet Security & Acceleration Server 2004	5	\$1,375						\$1,275	
2830	Design Security for MS Networks	3	\$825						\$765	
2840	Implement Security for Applications	5	\$1,375						\$1,275	
	<b>Developer</b>									
1303	Mastering Visual Basic 6.0 Fundamentals	5	\$1,375							
2071	Querying MS SQL Serv 2000 w/Transact-SQL	2	\$550						\$510	
2072	Administering a MS SQL 2000 Database	5	\$1,375						\$1,275	
2073	Programming a MS SQL 2000 Database	5	\$1,375						\$1,275	
2124	Programming with C#	5	\$1,375							
2310	Develop ASP.NET Web Apps using Visual Studio .NET	5	\$1,375						\$1,275	
2373	Programming with Visual Basic .NET	5	\$1,375						\$1,275	
2559	Intro to VB .NET/Programming MS .NET	5	\$1,375						\$1,275	
	<b>Internet</b>									
2295	Implementing & Supporting IIS 5.0	3	\$825						\$765	
2349	Programming the .NET Framework (Visual C .NET)	5	\$1,375						\$1,275	
2389	Programming with ADO.NET	5	\$1,375						\$1,275	
2415	Programming MS .NET Framework w/Visual Basic .NET	5	\$1,375						\$1,275	
2433	MS VB Script Edition & MS Windows Script Host Essentials	3	\$825						\$765	
2524	Developing XML web services using ASP.NET	3	\$825						\$765	
2557	Developing Com+ Apps using .NET Enterprise Services	5	\$1,375						\$1,275	
2609	Intro to C Programming	5	\$1,375						\$1,275	
2640	Upgrade Web Dev Skills from ASP to ASP.NET	3	\$825							

[illegible]

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			1st Choice Date	2nd Choice Date	1st Choice Date	2nd Choice Date	1st Choice Date	2nd Choice Date	1st Choice Date	2nd Choice Date
	Oracle 9i Designer:Forms Design & Generation	5			\$2,550					
	Oracle 9i: Java Programming	5			\$2,550					
Course #	Course Title	Days	EXECUTRAIN						SIGNAL LEARNING	
	<b>Project Mangement</b>									
	Project Management Fundamentals	1	\$125							
	Project +	5							\$1,275	

#### Other IT Technical Training :

#### Indiana Office of Technology STUDENT ENROLLMENT INSTRUCTIONS

##### **PROCEDURES FOR FILLING OUT THE FORM:**

**STUDENT NAME:** Print or type the name of the student who is to be enrolled in the class.

**AGENCY/DEPARTMENT:** List the agency and the agency department requesting training.

**BUSINESS ADDRESS:** Print the student's business mailing address including City, State, and Zip Code if applicable.

**STUDENT PHONE AND FAX NUMBER:** List the student's area code and phone number, including the student's fax number.

**AGENCY CONTACT:** List the name of the person responsible for signing the student up for IT classes.

**AGENCY/DEPARTMENT:** List the agency and the agency department of the contact person.

**AGENCY ADDRESS:** Agency contact's mailing address.

**PHONE NUMBER:** List the agency contact's area code and phone number, including fax number.

**APPROVING MANAGER'S INFO:** The information of the person that is authorizing the student to take the class for the agreed cost.

**I.D. BILLING NUMBER:** Identify what account will be billed for the class.

**SELECTING CLASSES:** Find the course on the list. If not listed, print the name on the "other" line.

Click the vendor links to determine desired class date.

In the box next to the price, please put what date(s) you would like to attend class.

Fill in your first choice and second choice under the correct vendor column.

Your first and second choices can be different vendor, in which case they may be different prices.

**SUBSTITUTION POLICY:** If a student is unable to cancel ten (10) working days in advance, a substitution will be allowed.

The person replacing the student must meet all prerequisites and bring a completed enrollment form to class.

The agency contact person needs to notify DoIT as soon as possible of the substitution.

**NOTE:** Please fill the form out completely, to prevent it from being returned to the sender. When the form is completed, please mail the completed form to the address listed below.

Indiana Office of Technology  
Indiana Government Center North  
100 North Senate Ave, Room N551  
Indianapolis, IN 46204  
Attn: Class Enrollments Jerra Hood or Fax (317) 232-0748

For more information concerning training classes, contact Jerra Hood at (317) 234-4357 option 4.

Or

Visit our web site at [www.in.gov/doit/trainingservices](http://www.in.gov/doit/trainingservices)

##### **\*\*\*\*\*Cancellation Policy\*\*\*\*\***

*The Office of Technology reserves the right to change or reschedule classes as needed.*

*Students must cancel **10 WORKING DAYS** in advanced or their agency*

**WILL BE CHARGED** for the class.